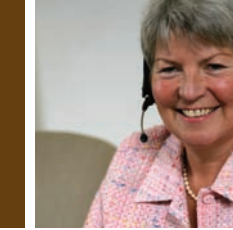
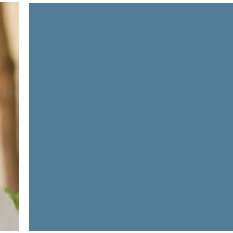
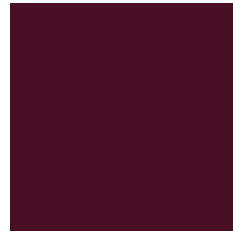
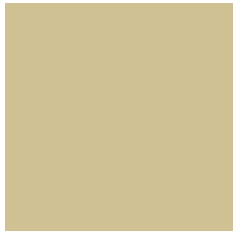


## Life experience.

Now is your opportunity to give back all that life has given you.



Opportunities for Employment (OFE) is a private organization made up of a team of professionals. We are dedicated to helping people prepare for and find employment.

If you need professional job search assistance, we are here to serve you. Call today and set up an appointment – **925 4391**

Employment services are provided FREE to Winnipeg residents.

We are located centrally in Downtown Winnipeg. OFE is accessible by bus and is located one block North of the MTS Centre on Donald Street at Ellice Avenue.



opportunitiesforemployment

HOPE IN ACTION

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FUNDING PROVIDED BY:  
The Government of Canada  
The Manitoba Government

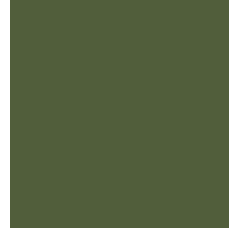
# Mature Worker Program

We specialize in providing FREE Employment Services to help Winnipeg residents over 50 years of age find meaningful employment.



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### What is the Mature Worker Program?

The Mature Worker Program is for unemployed individuals who are 50+ years of age and who want to engage in the labour market. Let us help you match your passions and interests as you seek full-time or part-time employment or explore volunteer opportunities.

### Employment Consultation Services

- One-on-one employment consultation
- Guided daily job search
- Networking opportunities
- Job searching assistance
- Interview preparation
- Resume development
- Daily job leads
- Direct access to employers
- Daily motivational sessions

### Job Resource Centre

- 40+ Computers
- Phones
- Fax Machines
- Job Leads
- Resume Printing
- Messaging Services
- On-site Support Staff

### Workshops

- Resume Development
- Job Search Preparation
- Interview Skills
- Multi-generational Diversity in the Workplace

### Career Exploration

- Employment Assessments
- Psychometric Testing
- Prior Learning Assessment

### Computer Literacy for Employment Development

- Available modules include:
- Windows Operating Environment and Internet Usage
  - Microsoft Office modules available (basic, intermediate and advanced levels):
  - Word
  - Excel
  - PowerPoint
  - Outlook
  - Access

### Employment Development Certificates

- Additional certificates available when enrolled in programming.
- Length: 1 day
  - CPR Basic Life Saver Level C
  - Emergency First Aid
  - Responsible Alcohol Server's Certificate
  - Workplace Hazardous Materials Information System (WHMIS)
  - Forklift Operator's Certificate - Theory & Practical (combined with 2 weeks of job search preparation)

### Your wisdom.

Talents, knowledge and wisdom are gifts to be treasured. Now is your time to share those gifts with others.

*“I found the OFE Mature Worker Program to be an invaluable resource for a “mature” worker who wasn't sure where or how to fit in, especially in a technology driven job market. They showed me that I did fit and pointed me in the direction I needed to go. I will always encourage others to contact them no matter where they may find themselves in their employment journey.”*

HEATHER

### Follow your dreams.

Do what you have always wanted to do. We are here to help you discover your passion.